

Southend Islamic Academy

Terms & Conditions

Parents are required to know the new terms and conditions and agree to it by going through each point with their children.

Children must come on time for lessons and it is the responsibility of the parents to ensure sure this happens as classes will start 10:15am promptly.

No student will be allowed to enter the classroom after 10.15am. (All entrance gates will be closed at 10.15am. If any children are dropped outside the gate after 10.15am parents will be called to take their child home)

Parents have to drop their child inside the classroom and collect their children after Zuhr prayer from pickup point. (no more dropping and pickup allowed from outside the mosque boundary, children will remain inside the classroom until they have been picked up).

3 strike rule in regards to discipline, 1. The child will receive a warning, 2. They will be sent home, 3. There will be a meeting with the parents to resolve the matter or they will be expelled from the lessons permanently.

No toys, electric gadgets or mobile phones will be allowed.

No eating, chewing or soft drinks will be allowed during lesson time

Parents must pay the fees in advance promptly per terms (full in advance or 4 instalments)

Parents must pay for the materials needed for the lessons. The materials that will be given to the children are items such as books, qaidah, juz'amma, prayer books, syllabus etc.

Children misbehaving in lessons will result in teachers giving detention to the child. They can keep them in the mosque for a maximum of one hour.

Children will be rewarded for good work.

Children will have tests for each subject.

Parents will be notified of their children's absence.

Teachers will give homework to all children and it is the responsibility of all parents to make sure that the homework is done.

Concerns of parents regarding the teachers or lessons should be addressed to committee members responsible for the lessons. Not the imam or any teacher.

Children in future may be taken out for educational trips.

The committee members will contact parents regarding any issues.

If you decided to take the child out of the lessons due to holiday, illness, weddings, visiting relatives please notify us in advance.



If the student is absent unauthorised for 3 consecutive weeks their name will be taken off the registration.

If your child suffers from a disability, learning difficulty or any other medical condition it must be stated on the application form and informed to the management.

All students must wear the madrasa uniform as describe at the time of enrolment.

Parents are required to provide their child with light refreshments to have during break.

We can change the terms and conditions at anytime by giving prior notice.

