

Behaviour and Rewards Policy



Approved by	Trustees	27/06/2021
Last reviewed:	June 2021	
Next review:	September 2022	

Essex Jamme Masjid Trust (hereby referred to as EJM) is committed to providing a safe, stimulating, consistent, and accessible service to children and their parents/carers. We always aim to provide high quality services for everyone, whereby we encourage good behaviour through various strategies as well as discourage negative behaviour in a consistent and appropriate manner. We accept that sometimes things do not always go to plan. In such circumstances, we want to know so that we can put right and learn from our mistakes (see complaint's policy).

Promoting Good Behaviour

The values EJM has chosen are in line with the teachings of the Quran and the Sunnah. These values fall under large categories that pertain to justice, kindness, sincerity and understanding. However, our values are not limited to the broad categories above and can be narrowed by ascertaining a deeper understanding of the Quran and Sunnah

EJM will aim to promote good behaviour at all times through multiple facets. Staff will promote good behaviour at their discretion within the classroom; they may utilise stickers as well as use verbal forms of praise. EJM will also issue certificates at rewards assemblies that will run each term.

Discouraging Negative Behaviour

Negative behaviour is a broad category of behaviour that is either disrespectful to other students, staff or any individuals that find themselves within the madrasa environment. It could include verbal, physical or emotional aggression and goes against the values indicated above.

Negative behaviour can be addressed using the following approaches:

- Verbal Reprimand
Students should firstly have a verbal warning about their behaviour
- Reprimand
Students should have an action taken against them such as them moving seats
- Crossing-off
If poor behaviour persists, students should be issued with a crossing-off in their trackers for behaviour
- Detention
If students receive 3 crossings-off in one term, students may be issued with a detention that will take place on Sunday after class for one hour. Parents should be informed by at least the Saturday preceding their detention or the detention may be postponed until the following week.
- Report
If students receive 5 crossings-off in one term, students may be placed on report. Students on report must see attend madrasa every week except for mitigating circumstances and report to the Headteacher by 9:45am. They must also report to the Headteacher prior to leaving at 1:45pm.

Procedure:

Stage One
Verbal Reprimand

Stage Two
Reprimand and Action

Stage Three
Crossing-off

Stage Four
Detention

Stage Five
Report

If a student is placed on report and negative behaviours persist, a meeting should be organised by the Headteacher with the child and parents to discuss potential solutions.

Dismissal may only occur at the discretion of the Headteacher.

If dismissal does occur, the parents of the child have a right to appeal for 14 days and must submit their appeal in writing to the Trustees.

The Trustees may reverse the decision of the Headteacher at their discretion.

Appendix A
Crossings-off Page
Punctuality

Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:

Uniform

Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:

Homework

Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:

Behaviour

Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:
Date:	Date:	Date:	Detention Issued:

Appendix B Report

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